

| <b>ORDER FOR SUPPLIES OR SERVICES</b><br>(Contractor must submit four copies of invoice.)  |                                  |   |                      | Form Approved<br>OMB No 0704-0187<br>Expires Jun 30, 1997                       |                        | PAGE 1 OF 4  |  |
|--|----------------------------------|---|----------------------|---|------------------------|--|--|
| <small>Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0187), Washington, DC 20503.</small> |                                  |   |                      |   |                        |  |  |
| <b>PLEASE DO NOT RETURN YOUR FORM TO EITHER OF THESE ADDRESSES.</b><br><b>SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 6.</b>   |                                  |   |                      |   |                        |  |  |
| 1. CONTRACT PURCH ORDER NO.<br><br>F33657-97-D-2008  |                                  | 2. DELIVERY ORDER NO.<br><br>0013   |                      | 3. DATE OF ORDER<br>(YYMMDD)<br><b>10 MAR 1998</b>                              |                        | 4. REQUISITION PURCHASE<br>REQUEST NUMBER<br>SEE SECTION G   |  |
| 6. ISSUED BY ASC/CDS CODE<br>USAF/AEMC<br>ASC/CDS BLDG 16, RM 129<br>2275 D. STREET<br>WRIGHT PATTERSON AFB OH 45433-7233<br>TOM REASTER (937) 255-7003 X4653  |                                  | 7. ADMINISTERED BY (If other than 6)<br>DCMC BALTIMORE<br>200 TOWSONTOWN BOULEVARD WEST<br>TOWSON MD 21204-5299   |                      | 5. PRIORITY<br><br>S2101A   |                        | 8. DELIVERY FOB<br><input type="checkbox"/> DEST<br><input checked="" type="checkbox"/> OTHER<br><br>(SEE SCHEDULE IF OTHER)                         |  |
| 9. CONTRACTOR CODE<br>SMALL BUSINESS ADMINISTRATION<br>WASHINGTON DISTRICT OFFICE<br>P.O. BOX 34500<br>WASHINGTON DC 20043-4500<br>SUBCONTRACTOR: HJ FORD ASSOCIATES, INC.<br>1111 JEFFERSON DAVIS HWY, STE 808<br>ARLINGTON, VA 22202-3235  |                                  | FACILITY CODE<br>4M057  |                      | 10. DELIVER TO FOB POINT BY (DATE)<br><b>MAILING DATE</b><br><b>MAR 10 1998</b> |                        | 11. MARK IF BUSINESS<br><input type="checkbox"/> SMALL<br><input type="checkbox"/> SMALL DISAD-<br>VA NTAGED<br><input type="checkbox"/> WOMAN OWNED |  |
| 14. SHIP TO CODE   |                                  | 15. PAYMENT WILL BE MADE BY CODE<br>DFAS-CO/CAPITOL DIVISION<br>P O BOX 182263<br>COLUMBUS OH 43218-2263  |                      | 12. DISCOUNT TERM<br>N  |                        | 13. MAIL INVOICES TO   |  |
| 16. DELIVERY <input checked="" type="checkbox"/>   |                                  | This delivery order is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.  |                      |   |                        |  |  |
| TYPE OF ORDER  |                                  | Reference your _____ furnish the following on terms specified herein  |                      |   |                        |  |  |
| PURCHASE   |                                  | <b>ACCEPTANCE.</b> THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED. SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME |                      |   |                        |  |  |
| NAME OF CONTRACTOR _____ SIGNATURE _____ TYPED NAME AND TITLE _____ DATE SIGNED (YYMMDD) _____   |                                  |   |                      |   |                        |  |  |
| <input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies _____  |                                  |   |                      |   |                        |  |  |
| 17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE<br><br>SEE SECTION G   |                                  |   |                      |   |                        |  |  |
| 18. ITEM NO.   | 19. SCHEDULE OF SUPPLIES/SERVICE | 20. QUANTITY ORDERED/ACCEPTED *   | 21. UNIT             | 22. UNIT PRICE  | 23. AMOUNT             |  |  |
|  | SEE SCHEDULE                     |   |                      |   |                        |  |  |
| *If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.  |                                  | 24. UNITED STATES OF AMERICA<br><i>Margaret Garrison</i><br>ARRINGTON MARGARET<br>BY: <b>04 MAR 1998</b> CONTRACTING/ORDERING OFFICER   |                      |   | 25. TOTAL \$103,669.74 |  |  |
|  |                                  |   |                      |   | 29. DIFFERENCES        |  |  |
| 26. QUANTITY IN COLUMN 20 HAS BEEN<br><input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO CONTRACT, EXCEPT AS NOTED  |                                  | 27. SHIP TO<br><input type="checkbox"/> PARTIAL<br><input type="checkbox"/> FINAL   |                      | 28. D O VOUCHER NO.   |                        | 30. INITIALS   |  |
| DATE _____ SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____   |                                  | 31. PAYMENT<br><input type="checkbox"/> COMPLETE<br><input type="checkbox"/> PARTIAL<br><input type="checkbox"/> FINAL  |                      | 32. PAID BY   |                        | 33. AMOUNT VERIFIED CORRECT FOR  |  |
| 36. I certify this account is correct and proper for payment   |                                  |   |                      |   |                        | 34. CHECK NUMBER   |  |
| DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____   |                                  |   |                      |   |                        | 35. BILL OF LADING NO.   |  |
| 37. RECEIVED AT  | 38. RECEIVED BY (Print)          | 39. DATE RECEIVED (YYMMDD)  | 40. TOTAL CONTAINERS | 41. SR ACCOUNT NO.  | 42. SR VOUCHER NO.     |  |  |

1. ATTENTION: CHANGE IN CONTRACT FORMAT

The Aeronautical Systems Center has begun phasing in a new software for writing contract documents. This new system, ConWrite is an overlay program which shows rolled-up values of each CLIN/SuCLIN and for each ACRN (when changes are made to line items and ACRNs. Specific increases or decreases in the Total Item Amount (Section B) or in the obligation on an ACRN (Section G) will be specified in the Descriptive Data portion of that item.

NOTE: This document reflects the new contract writing format. Any future documents issued on this contract will be in this format.

2. SECTION H

a. In accordance with AF Far Sup 5352.245-9000, Base Support (Jul 1992), base support will be provided by ASC/GRB for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.

b. In accordance with Special Contract Requirement 5252.232-9305, "Limitation of Government's Obligation - Time and Materials" the ceiling price of this order for CLINs 0001 and 0002 is \$81,153.22 of which \$81,153.22 is available and obligated.

3. SECTION I

In accordance with FAR Clause 52.232-22, "Limitation of Funds" (Apr 1984), Section I of the basic contract, the estimated cost of CLIN 0004 is \$22,516.52. The amount presently available and allotted to this cost-reimbursable effort is \$22,516.52.

4. SECTION J

| DOCUMENT  | TITLE AND DATE   | NO. OF PAGES |
|-----------|--|--------------|
| Atch 1    | Statement of Work dated 04 Feb 1998<br>for the C-130 Derivative Aircraft | 7            |
| Atch 2    | Contract Security Classification DD Form 254<br>dated 04 February 1998   | 2            |
| Exhibit A | Contract Data Requirements List (CDRL)<br>dated 23 January 1997          | 4            |

| ITEM | SERVICE | TOTAL AMOUNT |
|------|---------|--------------|
| 0001 |         | \$81,153.22  |

noun:  
ACQUISITION LOGISTICS SUPPORT

|       |                     |                  |
|-------|---------------------|------------------|
| acrn: | contract type:      | completion date: |
| AA    | Y-TIME AND MATERIAL | 05 March 1999    |

security:  
U-UNCLASSIFIED

descriptive data:  
A. THE CONTRACTOR SHALL PROVIDE ACQUISITION LOGISTICS SUPPORT IN ACCORDANCE WITH THE ATTACHED SOW. THIS CLIN IS FOR AN ESTIMATED 2,344 HOURS AND IS FULLY FUNDED IN THE AMOUNT OF \$81,153.22.

B. LISTED BELOW BY PRIME/TEAM MEMBERS ARE THE NEGOTIATED LABOR CATEGORIES AND CORRESPONDING ESTIMATED NUMBER OF LABOR HOURS FOR EACH CATEGORY:

|   |       |
|---|-------|
| LABOR CATEGORY-OFF-SITE<br>(YEAR 2-PERIOD: 6 MAR 98-5 DEC 98) | HOURS |
| PROJECT MANAGER-HJ FORD (1)                                   | 62    |
| ADMIN MGMT ASSOC-HJ FORD (1)                                  | 53    |
| PROJECT MANAGER-LOGTEC (1)                                    | 90    |
| ADMIN MGMT ASSOC-LOGTEC (1)                                   | 44    |
| OFF-SITE TOTAL  | 249   |
| LABOR CATEGORY-ON-SITE<br>(YEAR 2-PERIOD: 6 MAR 98-5 DEC 98)  |       |
| SENIOR LOGISTICIAN-LOGTEC                                     | 1,528 |
| ON-SITE TOTAL   | 1,528 |
| TOTAL CONTRACT YEAR 2   | 1,777 |
| LABOR CATEGORY-OFF-SITE<br>(YEAR 3-PERIOD: 6 DEC 98-5 MAR 99) | HOURS |
| PROJECT MANAGER-HJ FORD (1)                                   | 22    |
| ADMIN MGMT ASSOC-HJ FORD (1)                                  | 19    |
| PROJECT MANAGER-LOGTEC (1)                                    | 30    |
| ADMIN MGMT ASSOC-LOGTEC (1)                                   | 16    |
| OFF-SITE TOTAL  | 87    |
| LABOR CATEGORY-ON-SITE<br>(YEAR 3-PERIOD: 6 DEC 98-5 MAR 99)  | HOURS |
| SENIOR LOGISTICIAN-LOGTEC                                     | 480   |
| ON-SITE TOTAL   | 480   |
| TOTAL CONTRACT YEAR 3   | 567   |

| ITEM | SERVICE  | TOTAL AMOUNT |
|------|--|--------------|
| 0002 |  | NSP          |
|      | noun:<br>DATA-EXHIBIT A  |              |
|      | acrn: contract type: completion date:<br>AA Y-TIME AND MATERIAL ASREQ  |              |
|      | security:<br>U-UNCLASSIFIED  |              |
|      | descriptive data:<br>THE CONTRACTOR SHALL PROVIDE DATA IN ACCORDANCE WITH CONTRACT DATA REQUIREMENTS LIST (CDRL), DD FORM 1423, DATED 23 JANUARY 1998, ATTACHED AS EXHIBIT A. THE PRICE OF THIS CLIN IS INCLUDED IN THE PRICE CLIN 0001 ABOVE. |              |

| ITEM | SERVICE   | TOTAL AMOUNT |
|------|---|--------------|
| 0004 |   | \$22,516.52  |
|      | noun:<br>TRAVEL AND COMPUTER SERVICES   |              |
|      | acrn: contract type: completion date:<br>AA Y-TIME AND MATERIAL ASREQ   |              |
|      | security:<br>U-UNCLASSIFIED   |              |
|      | descriptive data:<br>THE CONTRACTOR SHALL PROVIDE TRAVEL/COMPUTER SERVICES REQUIRED IN THE PERFORMANCE OF CLINS 0001 AND 0002 ABOVE PURSUANT TO SPECIAL CONTRACT REQUIREMENT H-011 OF THE BASIC CONTRACT ENTITLED "PAYMENT PROVISIONS FOR MATERIALS/COMPUTER SERVICES/TRAVEL/SUBCONTRACTING". THIS CLIN IS FULLY FUNDED IN THE AMOUNT OF \$22,516.52. |              |

| ACRN   | OBLIGATION AMOUNT         |
|--|---------------------------|
| AA   | \$103,669.74              |
|  | On Clin 0001: \$81,153.22 |
|  | On Clin 0002: \$.00       |
|  | On Clin 0004: \$22,516.52 |
| purchase request (or mipr):                                |                           |
| GGRBS987200012   | \$103,669.74              |
| fund cite:   |                           |
| 57 83010 118 47R5 10400C 099800 00000 000000               | 503000 F03000             |
| descriptive data:  |                           |
| THE FUND CITE APPEARS AS FOLLOWS ON THE PR:                |                           |
| 5783010 118 47R5 10400C 099800 00000 000000 503000 F03000. |                           |
| EEIC Code=IE   |                           |

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**SOW FOR  
TASK ORDER  
FOR  
C-130 DERIVATIVE AIRCRAFT**

**1.0 PURPOSE.**

The purpose of this effort is to assist management in obtaining technical and acquisition support for the C-130 derivative aircraft and other aircraft product support organization programs.

**2.0 SCOPE.**

This effort involves the functional elements of the following paragraphs of the basic Statement of Work (SOW) for acquisition logistics contract support: Integration of Supply Support, 4.3; Integration of Support Equipment, 4.4; Integration of Technical Data, 4.5; Integration of Training and Training Support, 4.6; Logistics Support Analysis, 4.11.1; Life-Cycle Cost Analysis, 4.11.2; Integration of reliability, maintainability, and availability (RM&A) requirements, and analysis of RM&A projections and data, 4.10; and integration of logistics test requirements and methodology and analysis of test data, 4.10.

**NO ENGINEERING TASKS WILL BE PROVIDED UNDER THIS TASK ORDER BY THE CONTRACTOR.**

**3.0 RESPONSIBILITY.**

The Chief of Logistics (COL) for the C-130 Development System Office (DSO) (ASC/GRB) or designated representative is responsible for the tasking, liaison, review, approval, and final acceptance of deliverables for efforts accomplished under this task order.

**4.0 WORK TO BE ACCOMPLISHED.**

The Contractor shall perform the following tasks according to this task order, the SOW, and the contract. The task effort will begin on the date of the contract order award and continue until March 7, 1999.

**4.1 LOGISTICS SUPPORT TASKS.**

The Contractor shall:

4.1.1 The Contractor shall maintain and provide updates to the Integrated Logistics Support Plan (ILSP) previously prepared for the C-130 program using the Air Force Acquisition Model

(AFAM) ILSP template as a guide. The updates shall ensure the ILSP remains a valid planning document that properly reflects programmatic changes and their impact on the entire logistics spectrum. The ILSP maintenance and updates include, but are not limited to, narratives and milestone schedule charts for each applicable ILS element and logistics related program event. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.2 The Contractor shall participate in Integrated Logistics Support Working Group (ILSWG) meetings that are conducted at the prime contractor's or subcontractor's facility. The contractor shall review information presented at the ILSWG and advise ASC/GRB on the potential impacts of events briefed at the meeting. The Contractor shall prepare and present special topic briefings to the ILSMT as required by the C-130 DSO COL.

4.1.2.1 The Contractor shall advise and assist the logistics staffing reviews of the documents (e.g., Test Evaluation Master Plan and Acquisition Program Baseline Operation Requirements Document [ORD]) requiring logistics review. (DI-MGMT-80368, SEQ A002; DI-ADMN-81373/T, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.3 The Contractor shall review program requirements and recommendations and advise the COL and staff on LSA implementation. The Contractor shall attend the Logistics Support Analysis (LSA) reviews presented by the prime/subcontractor team. The Contractor shall review the available LSA data before the review and advise the COL and staff on areas of particular sensitivity. The Contractor shall also provide an in-depth analysis of the LSA review presentation following the conclusion of the review. Special attention shall be placed on the integrating prime contractor's performance of contractual requirements regarding the delivery of required LSA documentation. (DI-MISC-80508/T, SEQ A004)

4.1.4 The Contractor shall evaluate and provide written recommendations to the COL on Support Equipment Recommendation Data (SERD) submitted by the prime and subcontractors. The Contractor shall review and advise the COL on the adequacy of the Special Tooling and Test Equipment Lists, Support Equipment Illustrations, and Standard/Modified Hand Tools List. The Contractor shall attend technical interchange meetings with industry and contractor personnel to determine the best support equipment implementation plan. The Contractor shall support system program office (SPO) personnel in the development of organic capability schedules based on projections of support equipment availability at specific Air Force (USAF) locations. (DI-MGMT-80368; SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.5 The Contractor shall assist with the evaluation of the planned built-in-test (BIT) features of C-130 derivative aircraft and included or projected subsystems and advise on the suitability of

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the BIT to satisfy the organizational and depot-level support requirements. The Contractor shall investigate and advise the COL on the applicability of existing or planned support capabilities to new requirements. The investigation shall focus special attention on the scheduled availability of essential capabilities to perform the planned functions. The Contractor shall also assess the development of Test Requirements Documents (TRDs) and Test Program Sets (TPSs) to support the schedule. The Contractor shall coordinate with the responsible organizations at the prime Air Logistics Center (ALC) and repair facilities regarding their progress toward the achievement of organic depot support capability. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.5.1 The Contractor shall monitor the Government Furnished Equipment (GFE)/Contractor-Furnished Equipment (CFE) program and provide input to the COL regarding the accuracy of, and justification for, GFE/CFE as it relates to Life-cycle Cost support costs. The Contractor shall analyze the GFE/CFE processes and provide appropriate recommendations or improvement to the COL. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.6 The Contractor shall assess the manpower requirements for the Organizational, Intermediate, and Depot Levels of maintenance. The Contractor shall interview Major Command (MAJCOM) personnel to determine the planned requirements considering the higher reliability. (i.e., Mean Time Between Failure [MTBF]) and the programmed two-level maintenance concept available for new systems. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.7 The Contractor shall prepare or assist in preparing Warranty language coverage, Weapons System Warranty Plans, and related Cost Benefit analyses whenever programmatic changes impact these documents. The Contractor shall monitor the warranty activities during the production and installation stages of existing/new programs. The Contractor shall provide input to the COL regarding the processing of warranty-related deficiency reports and the disposition of service reports that have warranty impact. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.8 The Contractor shall support the development of technical data for existing/new programs as required by the Technical Order Management Agency (TOMA) or the COL. The support shall include but not be strictly limited to:

4.1.8.1 Participation in engineering drawing in-process reviews to ensure prime/subcontractor compliance with applicable military specifications/standards and development schedule. The Contractor shall evaluate progress on the preparation of the drawing packages and provided evaluation results to the COL. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

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4.1.8.2 Participation in the development of technical manuals to support the operation and maintenance of existing/new programs. The Contractor shall participate in In-Process Reviews, assist in the validation, verification, and pre-publication reviews of all manuals. The Contractor shall assist in the determination of quantities and necessary locations should it become necessary to field preliminary technical manuals in support of initial operational requirements. The Contractor shall assist with the final verification activities to be accomplished using actual flight hardware. The Contractor shall also assist the TOMA or COL in evaluating prime contractor proposals for technical manuals. (DI-MGMT-80368, SEQ A002; DI-MISC80508/T, SEQ A004)

4.1.8.3 Assessment of the quality and content of Time Compliance Technical Orders that will be required to accomplish modifications of C-130 aircraft and follow-on modifications to the associated trainers. The Contractor shall monitor and track the responses. The Contractor shall provide support to kit proofing activities as required. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.9 The Contractor shall assess the development of training equipment and training courses to support existing/new programs. The training for operation and maintenance at both the field and depot level shall be included in the assessment. The Contractor shall coordinate with the Air Education and Training Command (AETC) using MAJCOMs to ensure that training requirements are determined and forwarded to AETC. Additionally, the Contractor shall monitor course planning to ensure that required training is planned and accomplished in time to support the need dates. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.10 The Contractor shall assist with the provisioning of existing/new programs. Ensure that required prime/subcontractor provisioning documentation has been placed on the contract and is scheduled to be received on time to support provisioning milestones. Coordinate provisioning activities with ALC, Cataloging and Standardization Center (CASC), and Defense Logistics Agency (DLA) to provide for appropriate participation at the provisioning conferences. Ensure that provisioning provides Line Replaceable Unit (LRU) assets in sufficient quantities to support the maintenance concept, potential Interim Contractor Support (ICS) requirements, AETC training requirements, and AFMC depot repair requirements. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.11 The Contractor shall analyze Engineering Change Proposals (ECPs), Lockheed Production Changes (LPCs), Advanced Change Study Notices (ACSNs), and waiver/deviation requests for logistics impacts. The Contractor shall evaluate contractors' proposed modification and retrofit plans and advise the COL of adverse impacts. The Contractor shall monitor retrofit



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activities and impacts on the operational units. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.12 The Contractor shall maintain an independent accounting of funds requirements for ICS, spares, support equipment (SE), training, and training equipment and advise the COL in writing of shortfalls and appropriate timing for funding requests. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.13 The Contractor shall perform a continuing analysis on the support posture and provide recommendations concerning ICS requirements. This analysis shall include assessing the organic support requirements and monitoring the scheduled completion dates for delivery of support equipment and test program sets, technical data, and training. The Contractor shall immediately notify the COL of circumstances that prevent achievement of organic capabilities. The Contractor shall assist with the development of work-around procedures as necessary to enable organic repair capability. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.14 The Contractor shall provide management support and expertise in reviewing SOWs, draft regulations, policy and procedure documents, military standards/specifications, and other documents as directed by ASC/BA or designated representatives. Provide written analysis and recommendations as required. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.15 The Contractor shall assess RM&A requirements and advise the COL on their reasonableness and verifiability. The Contractor shall assist in integrating these requirements into contractual language, documents, and test requirements. The Contractor shall analyze prime/subcontractors RM&A projections, test procedures, test results, and analyses. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.16 The Contractor shall assess logistics test requirements and advise the COL on their pertinence and feasibility. The Contractor shall assist in integrating these requirements into contractor and Government plans. The Contractor shall analyze prime/subcontractor test plans, procedures, results, and analyses. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

4.1.17 The Contractor shall assist the COL in identifying, assessing, and executing ASC tasks in support of ALC depot activations. (DI-MGMT-80368, SEQ A002; DI-MISC-80508/T, SEQ A004)

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4.1.18 The Contractor shall provide periodic status reports and trip reports that document actions accomplished on the task. (DI-MGMT-80368, SEQ A002)

#### 4.2 REVIEW PARTICIPATION.

The Contractor shall participate in reviews, meetings, and working groups as required to support tasks listed in this order. The Contractor shall develop summary information on the activities, discussions, action items, conclusions, and recommendations related to formal reviews at which attendance/participation is directed. (DI-MGMT-80368, SEQ A002; DI-ADMN-81373/T, SEQ A001; DI-ADMN-80447, SEQ A003)

#### 4.3 TRAVEL.

Travel to prime contractor's facilities, Air Force bases, or other designated areas will be performed as required in support of ASC/GRB or designated representative. Trip reports/minutes shall be required for each trip. (DI-MGMT-80368, SEQ A002)

#### 5.0 REPORTS/DATA AND OTHER DELIVERABLES.

All data/reports and deliverables shall be delivered according to with the Contract Data Requirements List (CDRL) DD Form 1423. (DI-MGMT-80368, SEQ A002; DI-ADMN-81373/T, SEQ A002; DI-ADMN-80447 SEQ A003; DI-MISC-80508/T, SEQ A004)

#### 6.0 GENERAL INFORMATION.

##### 6.1 WORK LOCATION.

Accomplishment of task required on this task order requires work in the C-130 DSO located at ASC/GRB, Wright-Patterson AFB, Ohio, Warner Robins ALC, Robins AFB, Georgia, and at various contractor, subcontractor, and Air Force facilities. All administrative support shall be the responsibility of the contractor. The Government will provide a computer work station in ASC/GRB to facilitate transfer of program documentation needed by or prepared by the contractor under this task.

##### 6.2 CONTRACTOR RELATIONSHIPS/SUPERVISION.

In interactions and dealings with prime/system contractor/subcontractors, the Contractor shall perform work for investigation purposes only. The Contractor shall not provide direction or otherwise interject into Government/system contractor/subcontractor relationships. Contractor personnel will not be under the direct supervision of Air Force personnel.

##### 6.3 SECURITY CLASSIFICATION.

Access to classified information may be anticipated for this task. The Program Office (ASC/GRB) is responsible for generating the appropriate documentation, including a DD Form 254 to allow access to information up to and including SECRET.

6.4 The contractor shall not establish files and/or computer software or systems outside the C-130 DSO except those specifically authorized for use in development or revision of programs approved by the Task Order Monitor or her/his representative and ASC/GRB. C-130 DSO files will be the official source of data and shall not be duplicated. Maintenance of contractor owned computer systems used by the contractor and all supplies for the same shall be the responsibility of the contractor. This is in no way intended to restrict the contractor in management actions of his internal business. The intent is to provide complete compatibility within the DSO for purposes of continuity closing the support task or changing the contractor, and for efficiency in daily business.

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|   |  |   |   |  |  |
|---|--|---|---|--|--|
| <div>DEPARTMENT OF DEFENSE<br/>CONTRACT SECURITY CLASSIFICATION SPECIFICATION<br/>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</div>  |  |   | <div>1. CLEARANCE AND SAFEGUARDING</div> <div>a. FACILITY CLEARANCE<br/><div>SECRET</div></div> <div>b. LEVEL OF SAFEGUARDING REQUIRED<br/><div>N/A</div></div> |  |  |
| 2. THIS SPECIFICATION IS FOR: (X and complete as applicable)  |  |   | 3. THIS SPECIFICATION IS: (X and complete as applicable)  |  |  |
| <div>X</div> <div>a. PRIME CONTRACT NUMBER<br/>F33657-97-D-2008/0013 Exp date: 99-03-05</div>   |  | <div>X</div> <div>a. ORIGINAL (Complete date in all cases)<br/>Date (YYMMDD)<br/>980204</div> |   |  |  |
| <div>b. SUBCONTRACT NUMBER</div>  |  | <div>b. REVISED (Supersedes all previous specs)</div>   |   | <div>Revision No.<br/>Date (YYMMDD)</div>  |  |
| <div>c. SOLICITATION OR OTHER NUMBER</div>  |  | <div>Due Date (YYMMDD)</div>  |   | <div>c. FINAL (Complete item 5 in all cases)<br/>Date (YYMMDD)</div>   |  |
| 4. IS THIS A FOLLOW-ON CONTRACT? <div><div>X</div> YES <div></div> NO. If Yes, complete the following:<br/>Classified material received or generated under F33657-97-D-2008/0005 (Preceding Contract Number) is transferred to this follow-on contract.</div> |  |   |   |  |  |
| 5. IS THIS A FINAL DD FORM 254? <div><div></div> YES <div>X</div> NO. If Yes, complete the following:<br/>In response to the contractor's request dated , retention of the classified material is authorized for the period of</div>                          |  |   |   |  |  |
| 6. CONTRACTOR (Include Commercial and Government Entry (CAGE) Code)   |  |   |   |  |  |
| <div>a. NAME, ADDRESS, AND ZIP CODE<br/>H.J. Ford<br/>2940 Presidential Drive, Suite 250<br/>Fairborn, OH 45324</div>   |  | <div>b. CAGE CODE<br/>OKJH3</div>   |   | <div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)<br/>DIS/Northeast Region<br/>1040 Kings Highway North<br/>Cherry Hill, NJ 08034-1908</div> |  |
| 7. SUBCONTRACTOR  |  |   |   |  |  |
| <div>a. NAME, ADDRESS, AND ZIP CODE<br/>N/A</div>   |  | <div>b. CAGE CODE<br/>N/A</div>   |   | <div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)<br/>N/A</div>  |  |
| 8. ACTUAL PERFORMANCE   |  |   |   |  |  |
| <div>a. LOCATION<br/>N/A</div>  |  | <div>b. CAGE CODE<br/>N/A</div>   |   | <div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)<br/>N/A</div>  |  |
| 9. GENERAL IDENTIFICATION OF THIS PROCUREMENT<br>Acquisition Logistics Support Contract   |  |   |   |  |  |
| 10. CONTRACTOR WILL REQUIRE ACCESS TO:  |  |   |   |  |  |
| a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION   |  | YES   | NO  | 11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:  |  |
| b. RESTRICTED DATA  |  |   | X   | a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY  |  |
| c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION   |  |   | X   | b. RECEIVE CLASSIFIED DOCUMENTS ONLY   |  |
| d. FORMERLY RESTRICTED DATA   |  |   | X   | c. RECEIVE AND GENERATE CLASSIFIED MATERIAL  |  |
| e. INTELLIGENCE INFORMATION   |  |   | X   | d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE   |  |
| (1) Sensitive Compartmented Information (SCI)   |  |   | X   | e. PERFORM SERVICES ONLY   |  |
| (2) Non-SCI   |  |   | X   | f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES  |  |
| f. SPECIAL ACCESS INFORMATION   |  |   | X   | g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER                                 |  |
| g. NATO INFORMATION   |  |   | X   | h. REQUIRE A COMSEC ACCOUNT  |  |
| h. FOREIGN GOVERNMENT INFORMATION   |  |   | X   | i. HAVE TEMPEST REQUIREMENTS   |  |
| i. LIMITED DISSEMINATION INFORMATION  |  |   | X   | j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS   |  |
| j. FOR OFFICIAL USE ONLY INFORMATION  |  |   | X   | k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE  |  |
| k. OTHER (Specify)  |  |   | X   | l. OTHER (Specify)   |  |
| NONE  |  |   |   | Notification of Gov't Security Activity required.  |  |

DD Form 254, DEC 90 (EG)

Previous editions are obsolete.

Designed using Perform Pro, WHS/DIOR, Dec 94

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Classified public releases shall be submitted for approval prior to release.

☐ Direct ☒ Through (Specify)

ASC/PA Wright-Patterson AFB, Ohio 45433-6503

Section J Atch 2

Page 2 of 2

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* for review.  
\*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

- a. Ref Block 11 a: The contractor will require access to classified data up to and including SECRET in the performance of this Task Order. Releasing government activity will furnish complete classification guidance for the service to be performed. Contractor performance is restricted to ASC/GRB, WPAFB, Building 558.
- b. Ref Block 11 i: Notification of Government Security Activity/visitor group agreement clause applies. See contract clause for details.
- c. Functional Area Chief: Marjorie Radford, ASC/CDSY, 51783m ext 4658.  
Linda Reedy, ASC/GRB, 51274
- d. Functional Area Evaluator: Donald Nancarrow, ASC/LBA, 59310.
- e. The National Industrial Security Program Operating Manual (NISPOM) applies to this task order.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☒ Yes ☐ No

Ref Blk 11i: ASC/SYSP will maintain security oversight.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

|   |  |                                  |
|---|--|----------------------------------|
| a. TYPED NAME OF CERTIFYING OFFICIAL                                | b. TITLE   | c. TELEPHONE (Include Area Code) |
| Margaret Yarrington   | Contracting Officer  | (937) 255-7003 X 4652            |
| d. ADDRESS (Include Zip Code)                                       | 17. REQUIRED DISTRIBUTION  |                                  |
| ASC/CDS<br>2275 D Street, Bldg 16, Room 129<br>WPAFB, OH 45433-7233 | <input checked="" type="checkbox"/> a. CONTRACTOR<br><input checked="" type="checkbox"/> b. SUBCONTRACTOR<br><input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR<br><input checked="" type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION<br><input checked="" type="checkbox"/> e. ADMINISTRATIVE CONTRACTING OFFICER<br><input checked="" type="checkbox"/> f. OTHERS AS NECESSARY ASC/SYSP |                                  |
| e. SIGNATURE  |  |                                  |
| Margaret Yarrington   |  |                                  |

DD Form 254 Reverse, DEC 90

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**CONTRACT DATA REQUIREMENTS LIST**  
(1 Data Item)m Approved Page 1 of 4  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.

|   |  |  |   |   |   |                      |
|---|--|--|---|---|---|----------------------|
| A. CONTRACT LINE ITEM NO.<br>0001                             |  | B. EXHIBIT<br>A  |   | C. CATEGORY<br>TDP      TM      OTHER ADMN                  |   |                      |
| D. SYSTEM / ITEM<br>C-130                                     |  | E. CONTRACT / PR NO.<br>F33654-97-D-2008<br>0013             |   | F. CONTRACTOR<br>H.J. Ford                                  |   |                      |
| 1. DATA ITEM NO.<br>A001                                      |  | 2. TITLE OF DATA ITEM<br>PRESENTATION MATERIAL               |   | 3. SUBTITLE   |   |                      |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-ADMN-81373 |  | 5. CONTRACT REFERENCE<br>PARA 4.1.2, 4.1.2.1,<br>4.2 AND 5.0 |   | 6. REQUIRING OFFICE<br>ASC/LBA GRB                          |   |                      |
| 7. DD 250 REQ<br>LT   | 9. DIST STATEMENT<br>REQUIRED<br><br>N/A | 10. FREQUENCY<br>ASREQ                                       | 12. DATE OF FIRST SUBMISSION<br>ASREQ         | 14. DISTRIBUTION  |   |                      |
| 8. APP CODE   |  | 11. AS OF DATE<br><br>N/A                                    | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>ASREQ | a. ADDRESSEE<br><br>GRB<br>ASC/LBA                          | b. COPIES<br>Draft      Final<br>Reg      Repro |                      |
| 16. REMARKS   |  |  |   | 0   | 1   | 0                    |
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|   |  |  |   | 15. TOTAL →   |   |                      |
| APPROVED BY<br>KATHY SANDERS, DATA MANAGER                    |  | H. DATE<br>23 Jan 97   |   | I. APPROVED BY<br>DONALD W. NANCARROW<br>Donald W Nancarrow |   | J. DATE<br>23 Jan 97 |

17. PRICE GROUP

18. ESTIMATED  
TOTAL PRICE

| CONTRACT DATA R. JIREMENTS LIST<br>(1 Data Item)   |  |   |  |  | Approved Page 2 of 4<br>OMB No. 0704-0188 |                      |   |
|--|--|---|--|--|---|----------------------|---|
| Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E. |  |   |  |  |   |                      |   |
| A. CONTRACT LINE ITEM NO.<br>0001  |  | B. EXHIBIT<br>A   |  | C. CATEGORY<br>TDP                      TM                      OTHER MGMT |   |                      |   |
| D. SYSTEM / ITEM<br>C-130  |  | E. CONTRACT / PR NO.<br>F33654-97-D-2008<br>0013                    |  | F. CONTRACTOR<br>H.J. Ford   |   |                      |   |
| 1. DATA ITEM NO.<br>A002   |  | 2. TITLE OF DATA ITEM<br>STATUS REPORT                              |  | 3. SUBTITLE  |   |                      |   |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-MGMT-80368  |  | 5. CONTRACT REFERENCE<br>PARA 4.1.1 THRU 4.1.18<br>4.2, 4.3 AND 5.0 |  | 6. REQUIRING OFFICE<br>ASC/LBA   |   |                      |   |
| 7. DD 250 REQ<br>LT  | 9. DIST STATEMENT<br>REQUIRED<br><br>N/A | 10. FREQUENCY<br>BLK16  | 12. DATE OF FIRST SUBMISSION<br>45DAC          | 14. DISTRIBUTION   |   |                      |   |
| 8. APP CODE  |  | 11. AS OF DATE<br>0   | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>BLK 16 | a. ADDRESSEE<br>GRB  | b. COPIES                                 |                      |   |
| 16. REMARKS<br><br>BLOCK 10: STATUS REPORTS ARE DUE MONTHLY. TRIP REPORTS ARE DUE AS REQUIRED.<br><br>BLOCK 13: STATUS REPORTS ARE DUE MONTHLY BY THE 7TH WORKDAY AFTER THE END OF THE CALENDAR MONTH. TRIP REPORTS ARE DUE BY THE 7TH WORKDAY AFTER COMPLETION OF THE TRIP.<br><br>BLOCK 14: ASC/CDSY REQUIRES STATUS REPORTS ONLY.   |  |   |  | ASC/LBA  | Draft                                     | Final                |   |
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|  |  |   |  | 15. TOTAL →  |   |                      |   |
| G. PREPARED BY<br>Kathy Sanders, DATA MANAGER  |  | H. DATE<br>23 Jan 97  |  | I. APPROVED BY<br>DONALD W. NANCARROW<br>Donald W Nancarrow                |   | J. DATE<br>23 Jan 97 |   |

17. PRICE GROUP

18. ESTIMATED  
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CONTRACT DATA REQUIREMENTS LIST  
(1 Data Item)Approved Page 3 of 4  
OMB No. 0704-0188

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|--|--|--|---|---|-----------|----------------------|--|--|---|
| A. CONTRACT LINE ITEM NO.<br>0001  |  | B. EXHIBIT<br>A                                  |   | C. CATEGORY<br>TDP      TM      OTHER ADMN    |           |                      |  |  |   |
| D. SYSTEM / ITEM<br>C-130  |  | E. CONTRACT / PR NO.<br>F33657-97-D-2008         |   | F. CONTRACTOR<br>H.J. Ford                    |           |                      |  |  |   |
| 1. DATA ITEM NO.<br>A003   |  | 2. TITLE OF DATA ITEM<br>CONTRACT SUMMARY REPORT |   | 3. SUBTITLE<br>0013                           |           |                      |  |  |   |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-ADMN-80447  |  | 5. CONTRACT REFERENCE<br>PARA 4.2 AND 5.0        |   | 6. REQUIRING OFFICE<br>ASC/ERP                |           |                      |  |  |   |
| 7. DD 250 REQ<br>DD  | 9. DIST STATEMENT<br>REQUIRED<br><br>N/A | 10. FREQUENCY<br>OTIME                           | 12. DATE OF FIRST SUBMISSION<br>BLK 16      | 14. DISTRIBUTION                              |           |                      |  |  |   |
| 8. APP CODE<br>A   |  | 11. AS OF DATE<br>N/A                            | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>N/A | a. ADDRESSEE<br>ASC/ERP                       | b. COPIES |                      |  |  |   |
| 16. REMARKS<br>BLOCK 12: REPORT DUE 15 DAYS PRIOR TO CONTRACT ORDER<br>COMPLETION. GOVERNMENT APPROVAL/DISAPPROVAL DUE 5<br>DAYS PRIOR TO CONTRACT ORDER COMPLETION. |  |  |   |   |           |                      |  |  |   |
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|  |  |  |   | G. PREPARED BY<br>Kathy Sanders, DATA MANAGER |           | H. DATE<br>23 Jan 97 |  | I. APPROVED BY<br>DONALD W. NANCARROW<br>Donald W. Nancarrow |   |
|  |  |  |   | J. DATE<br>23 Jan 97                          |           |                      |  |  |   |

17. PRICE GROUP

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CONTRACT DATA REPORT JIREMENTS LIST  
(1 Data Item)Approved Page 4 of 4  
OMB No. 0704-0188

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|   |   |  |   |  |           |                      |       |
|---|---|--|---|--|-----------|----------------------|-------|
| A. CONTRACT LINE ITEM NO.<br>0001                               |   | B. EXHIBIT<br>A  |   | C. CATEGORY<br>TDP TM OTHER MISC                             |           |                      |       |
| D. SYSTEM / ITEM<br>C-130                                       |   | E. CONTRACT / PR NO.<br>F33657-97-D-2008                   |   | F. CONTRACTOR<br>H.J. Ford                                   |           |                      |       |
| 1. DATA ITEM NO.<br>A004  | 2. TITLE OF DATA ITEM<br>TECHNICAL REPORT - STUDY/SERVICES 0013 |  |   | 3. SUBTITLE  |           |                      |       |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-MISC-80508/T |   | 5. CONTRACT REFERENCE<br>PARA 4.1.1 THRU 4.1.17<br>AND 5.0 |   | 6. REQUIRING OFFICE<br>ASC/LBA GRB                           |           |                      |       |
| 7. DD 250 REQ<br>LT   | 9. DIST STATEMENT<br>REQUIRED<br>N/A                            | 10. FREQUENCY<br>ASREQ                                     | 12. DATE OF FIRST SUBMISSION<br>ASREQ         | 14. DISTRIBUTION   |           |                      |       |
| 8. APP CODE   |   | 11. AS OF DATE<br>N/A                                      | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>ASREQ | a. ADDRESSEE<br>GRB  | b. COPIES |                      |       |
| 16. REMARKS<br>BLOCK 4: CONTRACTOR FORMAT IS ACCEPTABLE.        |   |  |   | ASC/LBA  | Draft     | Reg                  | Repro |
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| G. PREPARED BY<br>Kathy Sanders, DATA MANAGER                   |   | H. DATE<br>23 Jan 97                                       |   | I. APPROVED BY<br>DONALD W. NANCARROW<br>Donald W. Nancarrow |           | J. DATE<br>23 Jan 97 |       |

17. PRICE GROUP

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